



SIDEWALK SALE

Friday, Saturday & Sunday, July 21-23, 2017
9:00 am - 5:00 pm

Date _____ Name of Business _____
 Contact Name _____
 Address _____
 City _____ State _____ Zip _____
 Email _____ Sales Tax # _____
 Business Phone _____ Cell phone _____
 Vehicle you will be driving to Summerfest:
 Make _____ Model _____ License Plate _____

- Retailer Artisan/Crafter Service Provider Not for Profit ***Food Vendors: Request and complete additional form from Chamber.
 Tent Space Requested Sidewalk Space Requested

Detailed description of items for sale and/or giveaway including details, e.g. brand names, price range. A Village of Wilmette food service permit application is required if any food is sold or given away, other than prepackaged items.

Early Bird Fees (2 days) Application and Payment Submitted by June 15, 2017
 For applications received from June 16 - July 3, there is an additional \$50 fee (if space is available).

	<u>SELECT CATEGORY</u>	
	Chamber Member	Non-Member
Single Space		
Merchandise Vendor	<input type="checkbox"/> (\$140)	<input type="checkbox"/> (\$300)
Service Provider	<input type="checkbox"/> (\$140)	<input type="checkbox"/> (\$345)
Artisan/Crafter (<u>You must be the artisan/crafter</u>)	<input type="checkbox"/> (\$140)	<input type="checkbox"/> (\$210)
Non-Profit (around Village Hall ONLY)	<input type="checkbox"/> (\$95)	<input type="checkbox"/> (\$140)
Food Vendor	<input type="checkbox"/> (\$240)	<input type="checkbox"/> (\$360)
Double Space		
Merchandise Vendor	<input type="checkbox"/> (\$210)	<input type="checkbox"/> (\$450)
Service Provider	<input type="checkbox"/> (\$210)	<input type="checkbox"/> (\$517)
Artisan/Crafter	<input type="checkbox"/> (\$210)	<input type="checkbox"/> (\$315)
Food Vendor	<input type="checkbox"/> (\$300)	<input type="checkbox"/> (\$440)
***Electricity (limited)	<input type="checkbox"/> (+\$40)	<input type="checkbox"/> (+\$40)

Amount Enclosed \$ _____ Method of payment: Check Credit Card Credit Card Type: Visa Mastercard Discover Amex
 Credit Card number _____ Exp. Date _____ Vcode _____
 Name on Card _____ Billing Address _____
 Billing Zip Code _____ Authorized signature _____

NO REFUNDS AFTER JUNE 15, 2016 CONFIRMATION AND SPACE ASSIGNMENTS WILL BE SENT THE WEEK PRIOR TO EVENT.
 Return application **by June 15 with your payment** to the Wilmette/Kenilworth Chamber of Commerce, 351 Linden Avenue, Wilmette, IL 60091 or info@wilmettekenilworth.com. **For applications received between June 16 - July 3 there will be a \$50 additional fee.**

Rain or Shine

Wilmette Summerfest is an outdoor event. Refunds will NOT be given based on inclement weather.

Vendor Spaces

Most **Merchandise Vendors** will be placed in Street spaces on the **“Midway”** i.e. Central Avenue between Wilmette Avenue and 11th Street allow for tents to be set up. (Tent NOT provided. You bring your own WEIGHTED tent.) These spaces are allocated on a **first-come, first-served basis**.

“Sidewalk” spaces will be allocated to Merchandise Vendors and Service Providers WITHOUT tents, and after the spaces on the Midway and Village Hall have been filled. These very-visible spaces are located close to the intersection of Wilmette Avenue and Central Avenue. Spaces are not uniform in size or shape. Generally, a single sidewalk space is approximately 12’ long and a double space is approximately 24’ long.

Service Providers will be placed around the Green at Village Hall to allow for tents to be set up. (Tent NOT provided. You bring your own WEIGHTED tent.)

Not-for-Profits will be placed around the Green at Village Hall to allow for tents to be set up. (Tent NOT provided. You bring your own WEIGHTED tent.)

Tents, tables and chairs are not provided.

Electricity

Limited access; available for additional \$40.

Parking

Vendors must park in specified areas several blocks away from the event.

Loading for set-up: 7:00 – 8:30 am.

Vehicles must be unloaded & off the street by 8:30 am.

Terms and Conditions

Vendors agree to accept the space and location assigned to them. Vendors may not change spaces/locations.

The Chamber reserves the right to limit the number of spaces assigned to any one vendor. The Chamber, in its sole discretion, reserves the right to limit the number of vendors of any single category of product.

The Chamber is an equal opportunity entity and does not discriminate on the basis of race, creed or color.

The Chamber, in its sole discretion, reserves the right to deny or withdraw immediately the participation of any vendor.

Vendors agree to park in designated lots, reserving street parking for customers.

Vendors must haul away their own refuse.

The Chamber does not provide for overnight storage or security.

No vendor will violate any regulation of the Village of Wilmette or any directive of the Village Manager Chamber of Commerce Director or Board Director, Police or Fire Department.

The Chamber reserves the right, at its sole discretion, to prohibit any person or group from distributing leaflets or literature at Summerfest.

The use of helium tanks must be pre-approved by the Fire Inspector. Helium tanks must be tightly secured.

Any vendor selling or giving away food must fill out a Village of Wilmette food service permit by June 1, 2017.

I hereby agree to sell or offer for sale at Wilmette Summerfest only such items as listed on this application. Further, I have read and agree to abide completely by the Wilmette Summerfest rules and regulations in their entirety, and acknowledge full responsibility for all activities conducted throughout the term of this permit. I additionally agree to hold the Wilmette/Kenilworth Chamber of Commerce harmless, and to indemnify the Wilmette/Kenilworth Chamber of Commerce for any and all claims of whatever kind or nature which might be made against the Wilmette/Kenilworth Chamber of Commerce due to my participation in Wilmette Summerfest.

Signature of Applicant _____ Date _____